



***CABINET (POLICY AND RESOURCES) SCRUTINY
SUB COMMITTEE***

2.00 PM TUESDAY, 5 SEPTEMBER 2023

***MICROSOFT TEAMS MEETING/ HYBRID MEETING IN COUNCIL
CHAMBER***

All mobile telephones to be switched to silent for the duration of the meeting

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Part 1

1. Chairs Announcements
2. Declarations of Interests
3. Minutes of the Previous Meeting (*Pages 5 - 8*)
4. Pre-decision Scrutiny
 - To select appropriate items from the Cabinet (Policy and Resources) Sub agenda for pre-decision scrutiny (cabinet reports enclosed for Scrutiny Members)
5. Forward Work Programme 2023/24 (*Pages 9 - 10*)
6. Urgent Items
Any urgent items at the discretion of the Chairperson pursuant to Section 100BA(6)(b) of the Local Government Act 1972 (as

amended).

7. Access to Meetings

To resolve to exclude the public for the following items pursuant to Regulation 4 (3) and (5) of Statutory Instrument 2001 No.2290 and the relevant exempt paragraphs of Part 4 of Schedule 12A to the Local Government Act 1972

Part 2

8. Pre-Decision Scrutiny of Private Item/s

- To select appropriate items from the Cabinet (Policy and Resources) agenda for pre-decision scrutiny (cabinet reports enclosed for Scrutiny Members)

K.Jones
Chief Executive

Civic Centre
Port Talbot

Wednesday, 30 August 2023

Committee Membership:

Chairperson: Councillor P.Rogers

**Vice
Chairperson:** Councillor C.Jordan

Councillors: C.Galsworthy, R.G.Jones, R.Phillips, S.Pursey,
A.J.Richards, C.Clement-Williams and
H.C.Clarke

Notes:

- (1) *If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*

- (2) *If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) *For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*
- (4) *The relevant Cabinet Board Members will also be invited to be present at the meeting for Scrutiny/ Consultation purposes.*
- (5) *Would the Scrutiny Committee Members please bring the Cabinet Board papers with them to the meeting.*

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Cabinet (Policy and Resources) Scrutiny Sub Committee

(Microsoft Teams Meeting/ Hybrid Meeting in Council Chamber)

Members Present:

25 July 2023

Chairperson: Councillor P.Rogers

Vice Chairperson: Councillor C.Jordan

Councillors: R.G.Jones, A.J.Richards, C.Clement-Williams and H.C.Clarke

Officers In Attendance T.Davies, B.Dennedy, C.Furlow-Harris, C.Griffiths, T.Rees, S.Thomas and P.Chivers

Cabinet Invitees: Councillors S.K.Hunt, S.A.Knoyle and A.Llewelyn

1. **Chairs Announcements**

The chair welcomed everyone to the meeting.

It was confirmed that the committee would be scrutinising items 7, 8 and 12 from the Cabinet Board Agenda.

2. **Declarations of Interests**

There were no declarations of interest recorded.

3. **Minutes of the Previous Meeting**

The minutes of the meetings held on the 24th January 2023, 7th March 2023 and 18th April 2023 were approved as a true and accurate record.

4. **Pre-decision Scrutiny**

Registry Office – Celebrants Service

Members complimented the report and commented that the service was well-run and supported the plans for expansion. However, members questioned the accuracy of the information contained within the Integrated Impact Assessment; the narrative of items 3, 4, 5, 7 & 10 on pages 15-19 stated there was no impact but the corresponding matrix showed a positive impact.

The Head of Legal and Democratic Services confirmed that the matrix should have shown a neutral impact. The Integrated Impact Assessment is an important part of the decision-making process for members and officers will be reminded of the importance of ensuring that any narrative and text corresponds.

Members thanked the officers in the Registry service for their work in recent years on income generation.

Members questioned whether there was a need for officers to receive further Integrated Impact Assessment training. The Head of Service confirmed that a work programme was being developed, and work is ongoing within the Corporate Policy Team to embed the training and principles.

Following scrutiny, the report was supported to cabinet board.

Neath Port Talbot Welsh Church Act Trust Fund – Annual Report 2022 – 2023

The Head of Legal and Democratic Services brought members attention to information missing from the table of approved applications on 31 of the agenda pack.

The reference to The Rectorial Benefice should state The Rectorial Benefice of Aberafan St Marys Church and the reference to Sardis English Baptist Church should read Sardis English Baptist Church Resolven.

Members questioned the table on page 25 of the agenda pack which did not include figures relating to re-evaluation, members requested this is added to the table for clarity.

The Head of Service confirmed that this request would be forwarded to the Chief Finance Officer and in future any re-evaluations would be reported.

Members questioned the inclusion of an application from 2004/2005 in the table on page 31 and queried whether it should be included due to the time period elapsed. Members also questioned whether the organisation was still active.

The Head of Service confirmed that the funds are still available but haven't been drawn down by the organisation and therefore the application remains on record. If the organisation wished to claim the funds, additional due diligence may be required due to the time elapsed. There has been no contact from the organisation in recent times; once addressed the money can be removed from the system should the organisation no longer be in existence. Members commented that they were content with the situation as long as due diligence is carried out going forward.

Members questioned the table on page 25 of the report pack and commented that the summary did not clearly show that income is coming from investment. The Head of Legal and Democratic Services confirmed that this narrative will be included in future reports.

Following scrutiny, the report was supported to cabinet board.

Update on the ongoing work to support the Armed Forces Community in Neath Port Talbot

The Officer commented that the work outlined in the report was supported by the Regional Armed Forces Liaison Officer, (AFLO) and the post was funded by the Welsh Government. Although Neath Port Talbot are the host organisation, the regional post also provides support to Swansea and Bridgend Councils. The AFLO has recently secured a post in the Environment Directorate and it is hoped that a new officer will be appointed by early September.

Members fully supported the work but queried if there was a timetable for upcoming events. The officer confirmed that the Armed Forces Festival Concert was scheduled for 27th October with a flag raising event planned for 28th October. Members commented that it would have been good if the report had reflected that the work is ongoing and this was duly noted.

Following scrutiny the report was noted

5. **Forward Work Programme 2023/24**

The Forward Work Programme 2023/24 was noted.

6. **Urgent Items**

There were none.

CHAIRPERSON

Cabinet (Policy and Resources) Scrutiny Sub Committee
(All starting 2pm unless otherwise stated)

Meeting Date	Agenda Item	Contact Officer
2023		
25 July		
September		
17 October	3 rd Sector Grants	Noelwyn Daniel/Caryn Furlow
	Succession Planning Framework	Sheenagh Rees/Lynne Doyle/Diane Hopkins
28 November	Income Generation – Update	Chris Saunders
2024		
9 January	Emergency Planning – Policy Strategy & Update	Emma John
20 February		
9 April		

14 May		

Items to be scheduled in for 2023/24 FWP

- Procurement Strategy – June 2023, Craig Griffiths
- Review of Customer Services Scoping Document – For Information Only – Autumn 2023